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# APPLICATION PROCEDURE

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### Eligibility

Bachelors Degree from any AIU recognized University with minimum 50% marks aggregate. Final year students may also apply. ITM accepts the CAT, XAT, MAT, CMAT, ATMA, GMAT & State CET Tests.

### How To Apply

- The application form should be duly filled out in its entirety. Incomplete forms shall be rejected.
- You must keep a photocopy of the filled application form for future reference. Once the application form is accepted by ITM, an application ID will be communicated to you, which must be quoted in all future correspondence.
- Please do not send original or photocopies of documents/marksheets along with the application form. You will be required to submit attested photocopies of required marksheets & certificates during the GD/PI process.

**Please do not send original certificates.**

#### Where to send filled up application forms:

**Purchased, Completed applications must be sent to the Admissions Office at the address below, along with a cheque / DD of Rs.1000/- favouring "Institute for Technology and Management" payable at Mumbai, towards application processing charge.**

#### Admissions Office – PGDM

**1001, Platinum Techno Park, 10th Floor, Plot No. 17-18, Sector 30A, Vashi, Navi Mumbai 400 703**

**TOLL FREE: 1800-209-9727**

**Tel: 022-6129 4074/ 6129 4078**

**E-mail: [pgdm.admissions@itm.edu](mailto:pgdm.admissions@itm.edu)**

*Ensure that you write your full name, address & form Sr. No. on the back of the D.D. All admissions related correspondence must be addressed as above.*

## Selection Process

Short-listed candidates will be called to attend the Interview Process through the course of several selection rounds, commencing in Jan 2015. Call-letters for the Interview Process are sent through courier, post and e-mail. In considering a candidate for admission, ITM look at his/her complete profile, including:

- Entrance Test Scores
- Past academic performance
- Work Experience (if any)
- Extra-curricular activities, interests and accomplishments
- Performance in the Group Discussion and Interview

ITM does not consider the Management Entrance Test score as the most important determinant for admission to ITM programs.

Notes: Please quote your name, date of birth and form serial number in all your communications with ITM. Keep a photocopy of the completed application form, which is required at the time of Interview.

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[www.itm.edu](http://www.itm.edu)